

“The Nuts and Bolts of Your Township Government”

Presented June 14, 2012

Instructor: Bill Schenck-Chairman, Board of Supervisors

Springettsbury Township-Parks and Recreation

Nuts and Bolts of Your Township Government



What will be presented tonight....

- History of the Township
- Statistics
- Pennsylvania Second Class Township Code
- Services the Township Provides
- Structure
- Budget
- Planning and Zoning



Township History

- Springettsbury Manor, 1722
- Springett Penn, Grandson of William Penn
- 70,000 acres
- After the American Revolution, title was transferred to the Commonwealth of Pennsylvania
- Part of Hellam Township 1739-1822
- Part of Spring Garden Township 1822-1891
- 1891-Springettsbury Township Incorporated
- 1891 Population was 1,783

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Township Statistics

- 16.3 Square Miles
- 2010 Census Population- 26,668
- 96 Miles of Township Roads
- 10,265 Homes
- 29 Apartment Complexes
- 480 Business Properties, with over 1,200 Operating Businesses
- Total Assessed Value of Property- 2.64 Billion Dollars
- Township Owned Property, 33 Parcels, 470 acres

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Township Statistics

- 10,265 Housing Units
- 69.7% Owner Occupied
- 26.5% Rental
- Average Household Size – 2.37
- 82.6% are High School Graduates
- 26.7% are College Graduates
- Median Household Income- \$62,224
- Average Household Income - \$74,359



Township Statistics

- 102 Employees
- 45 Public Safety
- 27 Waste Water Operations
- 15 Public Works
- 1 Recreation (Full Time)
- 4 Finance
- 5 Zoning, Planning
- 5 Administration

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SECOND CLASS TOWNSHIP CODE

- ARTICLE I. PRELIMINARY PROVISIONS
- ARTICLE II. CLASSIFICATION, CREATION,
REESTABLISHMENT AND CHANGE OF NAME OF
TOWNSHIPS
- ARTICLE III. TOWNSHIP LINES AND BOUNDARIES
- ARTICLE IV. ELECTION OF OFFICERS
- ARTICLE V. TOWNSHIP OFFICERS GENERALLY
- ARTICLE VI. TOWNSHIP SUPERVISORS
- ARTICLE VII. TOWNSHIP TREASURER
- ARTICLE VIII. TOWNSHIP SECRETARY



SECOND CLASS TOWNSHIP CODE

- ARTICLE X. TAX COLLECTOR; ASSESSOR
- ARTICLE XI. TOWNSHIP SOLICITOR
- ARTICLE XII. TOWNSHIP ENGINEER
- ARTICLE XIII. TOWNSHIP MANAGER
- ARTICLE XIV. COUNTY AND STATE
- ARTICLE XV. CORPORATE POWERS
- ARTICLE XVI. ORDINANCES
- ARTICLE XVII. PUBLIC BUILDINGS
- ARTICLE XVIII. FIRE PREVENTION AND PROTECTION
- ARTICLE XX. STREET LIGHTS

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SECOND CLASS TOWNSHIP CODE

- ARTICLE XXI. SOLID WASTE COLLECTION AND DISPOSITION
- ARTICLE XXII. PARKS, RECREATION CENTERS AND FORESTS
- ARTICLE XXIV. SIDEWALKS, FOOTPATHS AND CURBS
- ARTICLE XXV. SANITARY SEWERS
- ARTICLE XXVI. WATER SUPPLY.
- ARTICLE XXVII. STORM WATER MANAGEMENT.
- ARTICLE XXVIII. MANUFACTURE AND SALE OF ELECTRICITY.
- ARTICLE XXIX. SHADE TREE COMMISSION

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SECOND CLASS TOWNSHIP CODE

- ARTICLE XXX. BOARD OF HEALTH
- ARTICLE XXXI. CONTRACTS
- ARTICLE XXXII. TAXATION AND FINANCE
- ARTICLE XXXIII. COLLECTION OF ASSESSMENTS.
- ARTICLE XXXIV. EMINENT DOMAIN; ASSESSMENT
OF
- ARTICLE XXXV. VIOLATION OF ACT GENERALLY.
- ARTICLE XXXVI. ACTIONS BY TOWNSHIPS
- ARTICLE XXXVII. REPEALS



Services the Township Provides

- Police
- Public Works
- Economic Development
- Waste Water Collection/Treatment

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Services the Township Provides

•Parks and Recreation

- Stonewood - 9 Acres
- Pleasureville – 4 Acres
- Penn Oaks – 16 Acres
- Kingston – 4 Acres
- August Schaefer – 2 Acres
- Fayfield – 5 Acres
- Rockburn – 1.5 Acres
- Springetts Oaks – 11.5 Acres
- Springettsbury – 51 Acres
- Camp Security Trail – 11 Acres

Springettsbury Township has preserved 136 Acres of open space for future Park & Recreation over the past 9 years.

•Fire and Emergency Medical Services

•Finance

•Administration

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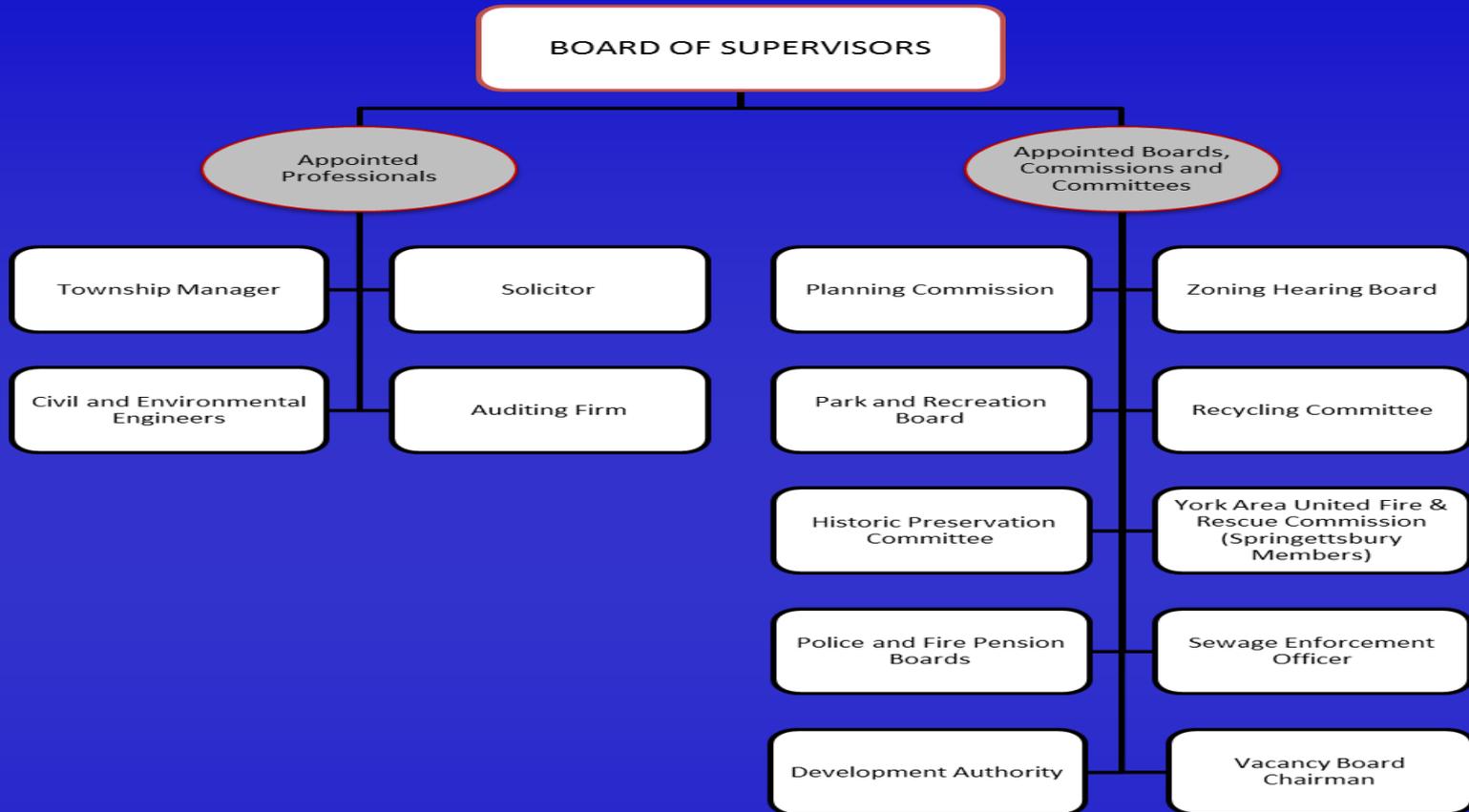


Springettsbury Township Structure

- The Citizens of the Township Elect a Board of Supervisors
- The Board of Supervisors serve 6 year terms
- Board of Supervisors hire/appoint a Township Manager
- Township Manager is responsible for Hiring and Managing all Department Heads
- Township Manager implements programs and policies of the Board



Springettsbury Township Structure

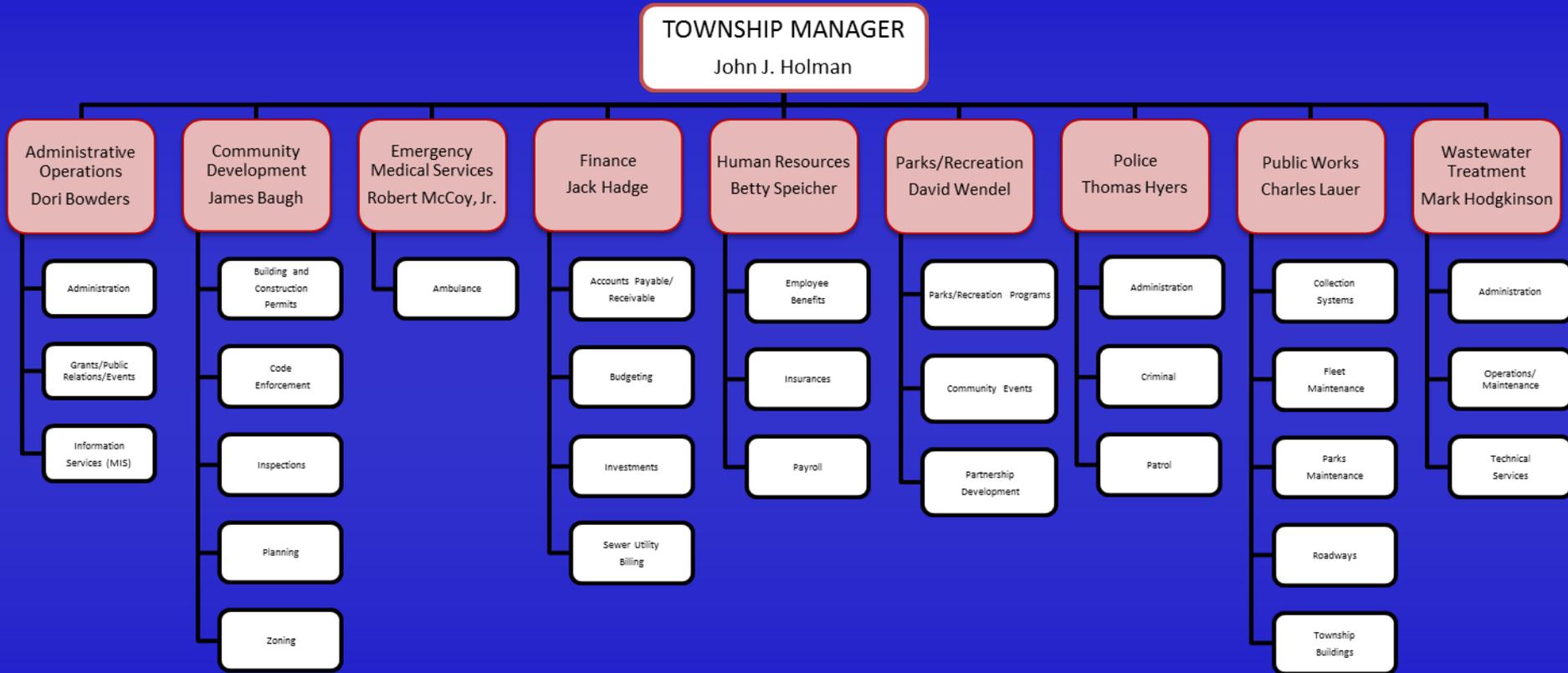


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Springettsbury Township Structure



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The Budget

Each year, the Township is required by the Township Code to prepare a Budget

The Budget process usually starts in Mid October

A series of Public meetings are held to discuss the Budget

Final Approval must be done by December 31.



The Budget

General Fund

•\$ 12,940,950

Sewer Fund

•\$ 13,533,500



The Budget-TOTAL of All Funds

As of December 2011, for Budget year 2012

General Fund \$ 12,940,950

Sewer Fund \$ 13,533,500

Other Funds \$ 1,522,000

TOTAL **\$ 27,996,450**

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The Budget-Other Funds

Capitol Improvements

Liquid Fuels

Library

Street Light

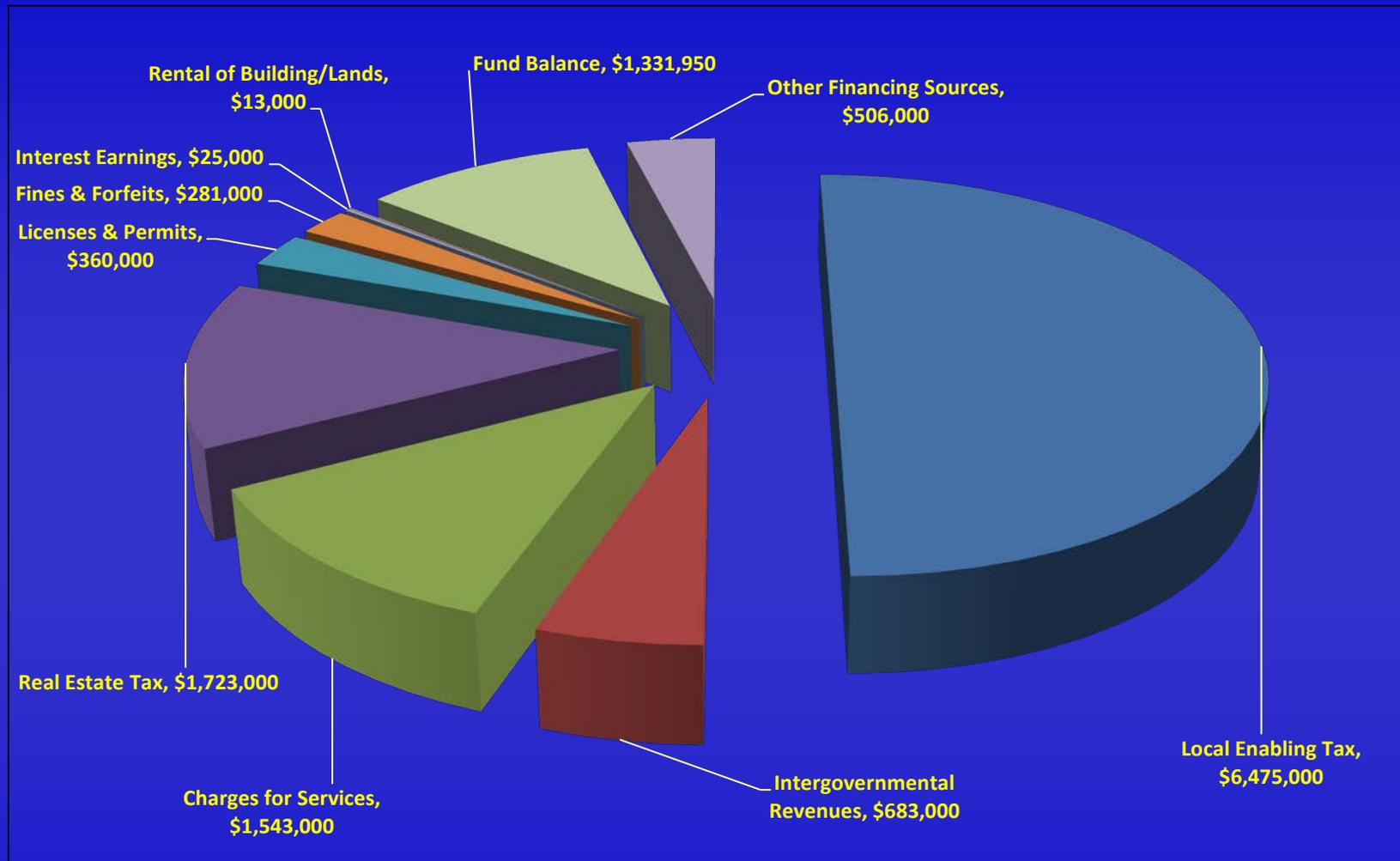
Recreation Reserve

Stormwater

Waste Reduction



The Budget-Revenue

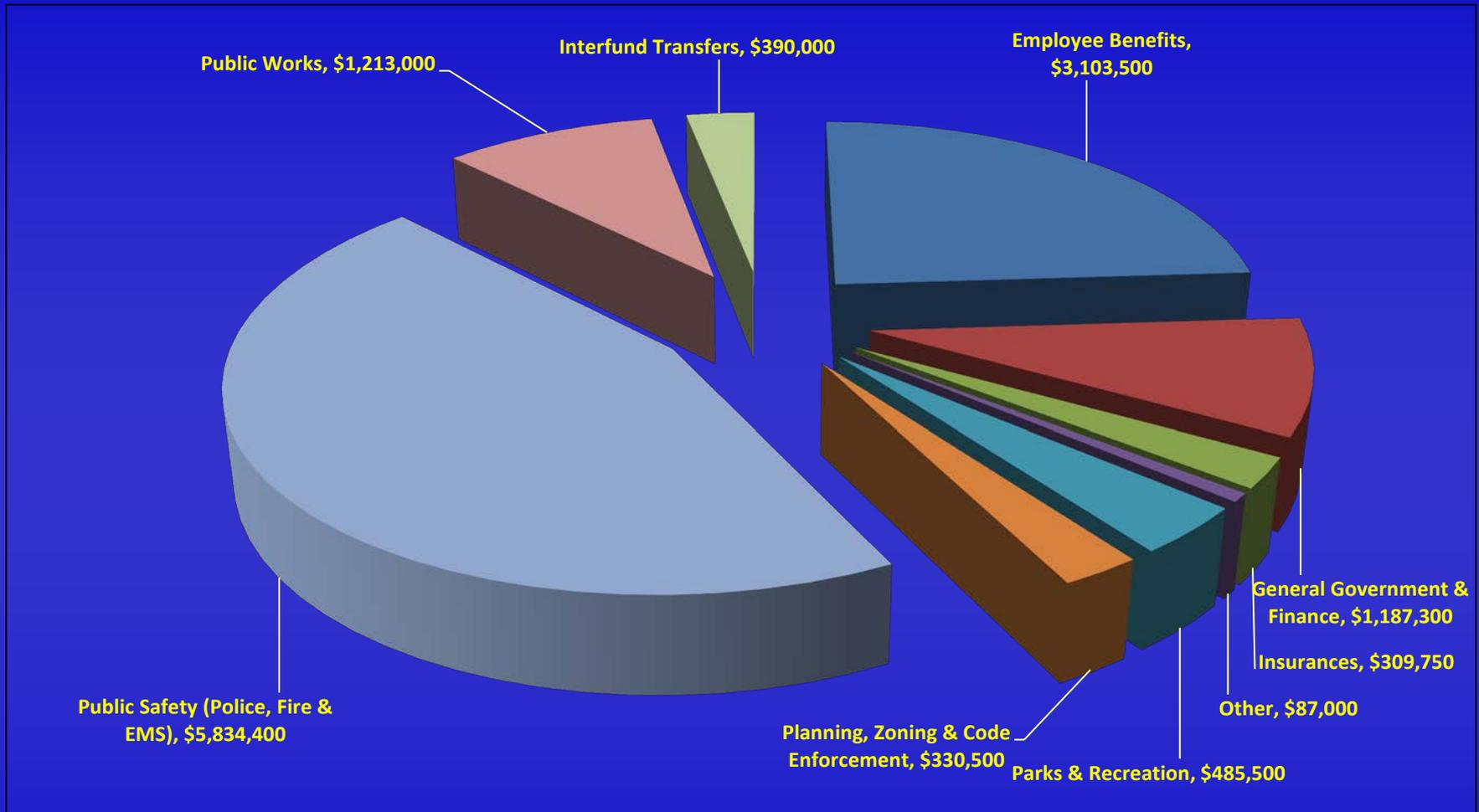


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The Budget-Expenses



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Planning and Zoning

Planning and Zoning is governed by the Second Class Township Code, and the MPC (Municipalities Planning Code)

If a Township chooses to use zoning laws, then they are required to follow the MPC

Overall Planning follows the Township Comprehensive Plan (last Springettsbury update was 2007)

Springettsbury Township will start the next Comprehensive Planning Process in 2016.



Planning and Zoning

The main issues that the Township deals with during the planning process are related to the following:

Subdivisions

Land Developments

Redevelopment

Sewer Planning

Traffic

Public Safety

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Planning and Zoning

The MPC requires that every land use be provided for in each Township.



Planning and Zoning-The Process

- Plans for new subdivision or land development are submitted to the Township Planning Department by the land owner
- A 90 Day Time period begins
- Plans are reviewed by.....
 1. Township Planning Staff
 2. The Township Engineer
 3. Planning Commission
 4. York County Planning Commission



Planning and Zoning-The Process

After all reviews are done, and the plans are corrected to meet all requirements, the plan is ready for approval

The final step is approval by the Board of Supervisors.

After plan approval, the plan is recorded in the York County Court House.



Planning and Zoning-The Process

The review process is to make sure the plans submitted meet all ordinances and zoning laws of the Township, as well as State requirements such as PennDot permits



Planning and Zoning-The Process

The Township is not allowed to consider such things as the appearance of a structure, who will use or live in the building, or ownership.

Example:

Colors or Exterior Design

Condo's

Fair Housing Laws supersede any Township laws



Planning and Zoning-The Process

The Approval Process that the Board of Supervisors follows is very regulated.

What Is Being approved (or denied) is whether the proposed subdivision or land development meets all laws.

The Board has no standing on any issue out side of the laws of the Township or the MPC, State Government or Federal Government.



How can you get involved??

Attend Township Public Meetings

- Second and Fourth Thursday of each Month
- Volunteer for a Board or Commission
- Stay in touch with your elected and appointed officials
- Visit Springettsbury Township at www.Springettsbury.com



Thanks!!

And, let's have the questions!!

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