



SPRINGETTSBURY TOWNSHIP
COMMERCIAL/INSTITUTIONAL RECYCLING REPORT FOR CALENDAR YEAR 2018

To: Springettsbury Township Businesses, Institutions and Non-Profit Organizations
From: Abby Gibb, Communications Manager 717-505-0415 abby.gibb@springettsbury.com

Please return completed form by February 7, 2019
Mail/Deliver: Springettsbury Township ATTN: Recycling Report
1501 Mount Zion Road York, PA 17402
Email: Abby.Gibb@Springettsbury.com or Fax: 717-757-7856

Pennsylvania Law, Act 101 of 1988 and Springettsbury Township Ordinance No. 276 require all businesses, institutions and non-profit organizations to recycle the following:

- Office paper, Magazines, Newspapers
- Cardboard
- Aluminum and steel cans
- Glass
- Plastics (#1-7)
- Leaf Waste

You are required to report your recycling data to Springettsbury Township each year. Please complete this form for the period of January 1 – December 31, 2018.

If you ONLY utilize Penn Waste, Republic Services or Waste Management, you only need to complete the highlighted sections from the form, identify which materials you recycle, sign and return the form.

This report is due on or before February 7, 2019, covering the period January 1 to December 31, 2018.

ACT 101 RECYCLING COMPLIANCE REPORT

For Commercial, Municipal, Institutional Facilities

County Name: _____ **Municipality Name:** Springettsbury Township

Name of Establishment: _____

Address: _____ **City:** _____ **Zip Code:** _____

Email: _____ **Telephone:** _____ **Fax:** _____

Primary Business Function: _____

How does your establishment handle recyclable materials? Source-separated Commingled Single Stream

How are your recyclable materials collected?

Collected by recycling facility or broker (circle): PENN WASTE REPUBLIC SERVICES WASTE MANAGEMENT

***If this is the only recycling facility utilized, simply check the materials you recycle, sign the bottom of the form and return.**

Collected by private hauler (name): _____

Collected by confidential document destruction company (name): _____

Establishment delivers materials to drop-off or curbside program (location): _____

If any of the above methods are used to collect your recyclable materials, do not include weights in the list below. Actual weights will be retrieved from your service provider or drop-off facility. Just check the materials collected.

Establishment delivers materials to recycling or document destruction facility (name(s)) _____

Other (please specify): _____

- CHECK the box in front of each **post-consumer*** material that your establishment recycled.
- If your establishment marketed your own recyclables, enter the weight in tons and **attach a legible weight ticket from your recycler**. Enter the **GROSS WEIGHT****. **DO NOT** subtract any **processing residue**.
- CHECK the box in front of each post-consumer material recycled at your establishment.
- If you market the recyclables yourself, enter the weight (in tons) of material recycled.
- If you use a commingled or single stream collection system, check the boxes beside each material in the mix.

<u>Material Type</u>	<u>Weight</u>
<input type="checkbox"/> Single Stream:	[SS1] _____
(all recyclables, including fiber, collected together)	
<input type="checkbox"/> Commingled:	[XXX] _____
(two or more materials collected together, fiber separate)	
Glass Bottles and Jars:	
<input type="checkbox"/> Glass: Clear	[GL1] _____
<input type="checkbox"/> Glass: Mixed	[GL2] _____
<input type="checkbox"/> Glass: Green	[GL3] _____
<input type="checkbox"/> Glass: Brown	[GL4] _____
<input type="checkbox"/> Glass: Plate	[GL5] _____
<input type="checkbox"/> Glass: Other	[GL6] _____
Paper:	
<input type="checkbox"/> Paper: Cardboard	[C01] _____
<input type="checkbox"/> Paper: Brown Bags & Sacks	[C02] _____
<input type="checkbox"/> Paper: Gabled/Aseptic Cartons	[C03] _____
<input type="checkbox"/> Paper: Magazines & Catalogs	[PA1] _____
<input type="checkbox"/> Paper: Newsprint / Newspaper	[PA2] _____
<input type="checkbox"/> Paper: Mixed / Other Paper Grades (junk mail, paperboard, etc.)	[PA3] _____
<input type="checkbox"/> Paper: Office Paper (all high grades)	[PA4] _____
<input type="checkbox"/> Paper: Phone Books	[PA6] _____
<input type="checkbox"/> Drum: Fiber	[DR3] _____

<u>Material Type</u>	<u>Weight</u>
Plastics:	
<input type="checkbox"/> Plastic: PET	[PL1] _____
<input type="checkbox"/> Plastic: HDPE	[PL2] _____
<input type="checkbox"/> Plastic: PVC	[PL3] _____
<input type="checkbox"/> Plastic: LDPE	[PL4] _____
<input type="checkbox"/> Plastic: PP	[PL5] _____
<input type="checkbox"/> Plastic: PS	[PL6] _____
<input type="checkbox"/> Plastic: MIXED / OTHER	[PL7] _____
<input type="checkbox"/> Plastic: FILM	[PL8] _____
<input type="checkbox"/> Plastic: DRUM	[DR1] _____
<small>(high molecular weight HDPE)</small>	
<input type="checkbox"/> Plastic: DRUM (mixed bulky rigid)	[DR4] _____
Metals:	
<input type="checkbox"/> Aluminum Cans	[AA1] _____
<input type="checkbox"/> Steel / Bimetallic / Tin Cans	[F02] _____
<input type="checkbox"/> Mixed Cans	[MX2] _____
<input type="checkbox"/> Aluminum Scrap	[AA2] _____
<input type="checkbox"/> Ferrous Metals	[F01] _____
<input type="checkbox"/> Non-Ferrous Metals	[N01] _____
<input type="checkbox"/> Copper	[N02] _____
<input type="checkbox"/> Brass	[N03] _____
<input type="checkbox"/> Lead	[N04] _____
<input type="checkbox"/> Stainless Steel	[N05] _____
<input type="checkbox"/> Nickel	[N10] _____

***Report only post-consumer materials on this form.** Post-consumer material: Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

****Enter GROSS WEIGHT of all material. DO NOT subtract any processing residue as PA DEP has a formula it will apply.**

<u>Material Type</u>	<u>Weight</u>
Metals Continued:	
<input type="checkbox"/> Aluminum Cans	[AA1] _____
<input type="checkbox"/> Steel / Bimetallic / Tin Cans	[F02] _____
<input type="checkbox"/> Mixed Cans	[MX2] _____
<input type="checkbox"/> Aluminum Scrap	[AA2] _____
<input type="checkbox"/> Ferrous Metals	[F01] _____
<input type="checkbox"/> Non-Ferrous Metals	[N01] _____
<input type="checkbox"/> Copper	[N02] _____
<input type="checkbox"/> Brass	[N03] _____
<input type="checkbox"/> Lead	[N04] _____
<input type="checkbox"/> Stainless Steel	[N05] _____
<input type="checkbox"/> Nickel	[N10] _____
<input type="checkbox"/> Wire / Cable	[W01] _____
<input type="checkbox"/> Mixed Metals (includes drum steel)	[MM1] _____
<input type="checkbox"/> White Goods	[F03] _____
Household/Commercial Hazardous Waste:	
<input type="checkbox"/> Antifreeze	[O02] _____
<input type="checkbox"/> Batteries: Lead Acid	[B01] _____
<input type="checkbox"/> Batteries: Other	[B02] _____
<input type="checkbox"/> E-Waste (includes TV)	[CR1] _____
<input type="checkbox"/> Fluorescent Tubes/CFLs	[FL1] _____
<input type="checkbox"/> Used Oil	[OL2] _____
<input type="checkbox"/> Oil Filters	[OL3] _____
<input type="checkbox"/> Other Commercial HW (paints, varnish, pesticides, etc.)	[CHW] _____
<input type="checkbox"/> Other Household HW (paints, varnish, pesticides, etc.)	[HHW] _____
Other Recyclables:	
<input type="checkbox"/> Asphalt	[ASP] _____
<input type="checkbox"/> Rubber Tires	[M01] _____
<input type="checkbox"/> Construction & Demolition	[M02] _____
<input type="checkbox"/> Clothing / Textiles	[M03] _____
<input type="checkbox"/> Furniture & Furnishings	[M04] _____
<input type="checkbox"/> Mattresses	[MT1] _____
<input type="checkbox"/> Misc. / Other Consumer Items	[MIS] _____
Organics:	
<input type="checkbox"/> Source Separated Food	[SSF] _____
<input type="checkbox"/> Wood Waste	[WW1] _____
<input type="checkbox"/> Yard & Leaf Waste	[Y01] _____

Conversion Chart	
Antifreeze:	7.2 lbs per gallon
Battery – Lead Acid:	Car = 17.8 lbs Truck = 48.7 lbs Motorcycle = 8.7 lbs
Rubber Tires:	Car = 21 lbs Truck = 70 lbs
Used Oil:	7.2 lbs per gallon
Oil Filters:	1.2 lbs each
Glass – Whole Bottle:	1 ton = 2 yds ³
Newsprint – Loose:	1 ton = 3 yds ³
Corrugated Cardboard:	2.5' x 4' x 5' bale = 1100 lbs
Plastic Soda Bottles	
Whole, Loose:	30 lbs = 1 yd ³
Plastic Film:	2.5' x 4' x 5' bale = 1500 lbs
Solid & Liquid Fats:	55 gallon drum = 412 lbs
White Goods	
Freezers:	1 = 250 lbs
Refrigerators:	1 = 250 lbs
Other Appliances:	1 = 150 lbs
Yard Waste	
Leaves:	4 yd ³ = 1 ton
Grass Clippings:	2 yd ³ = 1 ton
Wood Chips:	1 yd ³ = 500 lbs

**SUBMIT REPORT
TO MUNICIPALITY
BY FEB 7!**

Your accurate and timely reporting enables the County and the State to determine an accurate recycling rate and showcase the importance and viability of the recycling industry.

I certify, to the best of my knowledge, that the information on this form is complete and accurate. I further authorize the Municipality to aggregate this report for DEP reporting purposes. If a legible weight ticket is attached, this report may also be used for DEP grant purposes.

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Authorized Representative	Title	Signature	Date