

**SPRINGETTSBURY TOWNSHIP  
ANNUAL REORGANIZATION**

**JANUARY 6, 2014  
APPROVED**

The Board of Supervisors of Springettsbury Township held the Annual Reorganization Meeting on Monday, January 6, 2014 at 6:00 p.m. at the Township Offices located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** George Dvoryak  
Julie Landis  
Kathleen Phan  
Bill Schenck  
Mark Swomley

**ALSO IN**

**ATTENDANCE:** John Holman, Township Manager  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Dori Bowders, Manager of Administrative Operations  
Betty Speicher, Director of Human Resources  
Patricia Lang, Director of Community Development  
Jack Hadge, Finance Director  
Lt. Todd King, Police Department  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

**SCHENCK** Acting Chairman Bill Schenck called the meeting to order. He led the Pledge of Allegiance.

**2. OATH OF OFFICE – Kathleen Phan and Mark Swomley**

**BOWDERS** Notary Doreen Bowders administered the Oath of Office to Kathleen Phan

**PLATTS** Judge Todd Platts stated it was an honor and his first official duty as a new Judge to administer the Oath to Mr. Swomley. He congratulated him and Kathleen Phan for their election to office. He administered the Oath of Office to Mark Swomley.

**3. ELECTION OF OFFICERS**

**A. Chairman of the Board of Supervisors**

**MS. LANDIS NOMINATED GEORGE DVORYAK AS CHAIRMAN. NOMINATION UNANIMOUSLY CARRIED.**

**B. Vice Chairman of the Board of Supervisors**

**MR. SWOMLEY NOMINATED BILL SCHENCK. MR. SWOMLEY AND SCHENCK VOTED IN FAVOR; MR. DVORYAK, MS. PHAN AND MS. LANDIS VOTED OPPOSED. NOMINATION FAILED 3/2.**

**MS. PHAN NOMINATED JULIE LANDIS. MR. DVORYAK, MS. LANDIS AND MS. PHAN VOTED IN FAVOR; MR. SCHENCK AND MR. SWOMLEY VOTED OPPOSED. NOMINATION CARRIED 3/2.**

**C. Assistant Secretary/Treasurer**

**BILL SCHENCK NOMINATED MARK SWOMLEY. NOMINATION UNANIMOUSLY CARRIED.**

**4. APPOINTMENT OF BOARD DELEGATES**

- A. Appointment of Delegates and Voting Delegate to the PSATS Annual Convention**  
Current Delegates: All Board Members  
Past Voting Delegate: Don Bishop

**MR. SCHENCK MOVED THAT THE ENTIRE BOARD OF SUPERVISORS BE DESIGNATED AS DELEGATES TO THE PSATS CONVENTION AND SPECIFICALLY THAT KATHLEEN PHAN BE NAMED AS THE VOTING DELEGATE. MOTION UNANIMOUSLY CARRIED.**

**5. RESOLUTIONS**

- A. Resolution No. 2014-01 – Appointment of Township Solicitor**  
Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

**MR. SWOMLEY MOVED TO APPROVE RESOLUTION 2014-01 APPOINTMENT OF TOWNSHIP SOLICITOR BLAKEY, YOST, BUPP & RAUSCH, LLP, CHARLES A. RAUSCH, ESQUIRE. MOTION UNANIMOUSLY CARRIED.**

- B. Resolution No. 2014-02 – Appointment of Personnel Attorney**  
Current Personnel Attorney: Ballard Spahr, LLP - Patrick J. Harvey, Esquire

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2014-02 APPOINTING THE FIRM OF BALLARD SPAHR, LLP, PATRICK J. HARVEY, ESQUIRE AS OUR PERSONNEL ATTORNEY. MOTION UNANIMOUSLY CARRIED.**

- C. Resolution No. 2014-03 – Appointment of Township Civil Engineer**  
Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

**MR. SWOMLEY MOVED TO APPROVE RESOLUTION 2014-03 – APPOINTMENT OF TOWNSHIP CIVIL ENGINEER, FIRST CAPITAL ENGINEERING, JOHN LUCIANI, P.E. MOTION UNANIMOUSLY CARRIED.**

- D. Resolution No. 2014-04 – Appointment of Township Environmental Engineer**  
Current Engineer: Buchar-Horn, Inc. – Dennis Crabill, P.E.

**MS. PHAN MOVED TO APPROVE RESOLUTION 2014-04 FOR APPOINTMENT OF TOWNSHIP ENVIRONMENTAL ENGINEER, BUCHART-HORN, DENNIS CRABILL, P.E. MOTION UNANIMOUSLY CARRIED.**

- E. Resolution No. 2014-05 – Appointment of Township Secretary**  
Currently serving is John Holman

**MR. SWOMLEY MOVED TO APPROVE RESOLUTION 2014-05, APPOINTMENT OF TOWNSHIP SECRETARY, JOHN HOLMAN. MOTION UNANIMOUSLY CARRIED.**

- F. Resolution No. 2014-06- Appointment of Township Treasurer**  
Current Treasurer: John Holman

**MS. LANDIS MOVED TO NOMINATE JACK HADGE AS OUR PROPOSED APPOINTMENT OF TOWNSHIP TREASURER. MOTION UNANIMOUSLY CARRIED.**

**MS. PHAN MOVED TO APPROVE THE SALARY OF \$3,000 BE APPLIED AND MOVED FROM A DIFFERENT FUND TO ACCOMMODATE THE SALARY. MS. LANDIS, MS. PHAN VOTED IN FAVOR; MESSRS. DVORYAK, SCHENCK AND SWOMLEY VOTED OPPOSED. MOTION DEFEATED 3/2.**

- G. Resolution No. 2014-07 – Appointment of Vacancy Board Chair**  
Current Chairman: Jeffrey Lobach

**MR. SWOMLEY MOVED TO APPROVE RESOLUTION 2014-07, APPOINTMENT OF VACANCY BOARD CHAIR, JEFFREY LOBACH. MOTION UNANIMOUSLY CARRIED.**

- H. Resolution No. 2014-08 – Appointment of Police Pension Fund Chief Administrative Officer**  
Current CAO: John J. Holman

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-08, APPOINTMENT OF POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER, JOHN HOLMAN. MOTION UNANIMOUSLY CARRIED.**

- I. Resolution No. 2014-09 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer**

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-09 APPOINTMENT OF NON-UNIFORMED EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER JOHN HOLMAN. MOTION UNANIMOUSLY CARRIED.**

**J. Resolution No 2014-10 – Appointment of Sewage Enforcement Officer**

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2014-10 APPOINTING BRAD HENGST, DAVID BROWN AND JOHN LUCIANI AS ALTERNATE SEWAGE ENFORCEMENT OFFICER. MOTION UNANIMOUSLY CARRIED.**

**K. Resolution No. 2014-11 – Appointment of One Representative and One Alternate to the York Adams Tax Bureau**

Current Representative: John Holman

Current Alternate: Sandy Ratcliffe

**MS. LANDIS NOMINATED JACK HADGE TO THE APPOINTMENT OF THE PROPOSED REPRESENTATIVE FOR THE YORK ADAMS TAX BUREAU. MOTION UNANIMOUSLY CARRIED.**

**L. Resolution No, 2014-12 – Appointment of Representative to Springettsbury Township Volunteer Fire Company**

Current Representative: Bill Schenck

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-12 – APPOINTMENT OF REPRESENTATIVE TO SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY, REPRESENTATIVE BILL SCHENCK. MOTION UNANIMOUSLY CARRIED.**

**M. Resolution No. 2014-13 – Appointment of One Representative and One Citizen-At-Large to Serve on the York Area United Fire & Rescue Commission (2 Year Term)**

**MS. PHAN MOVED FOR HERSELF TO SERVE AS A REPRESENTATIVE FOR THE YORK AREA UNITED FIRE & RESCUE COMMISSION. MOTION CARRIED 3/2. MR. DVORYAK, MS. LANDIS AND PHAN VOTED IN FAVOR. MESSRS. SWOMLEY AND SCHENCK VOTED OPPOSED.**

**MS. LANDIS MOVED TO NOMINATE LARRY CRUMLING AS A REPRESENTATIVE FOR THE SPRINGETTSBURY'S CITIZEN-AT-LARGE. MS. PHAN AND MS. LANDIS VOTED IN FAVOR. MESSRS. DVORYAK, SCHENCK AND SWOMLEY VOTED OPPOSED. MOTION DEFEATED 3/2.**

**MR. SCHENCK MOVED TO ADOPT RESOLUTION 2014-13 APPOINTING AUSTIN HUNT AS OUR CITIZEN-AT-LARGE FOR THE YAUFRC COMMISSION. MOTION CARRIED 3/2; MESSRS. DVORYAK, SCHENCK AND SWOMLEY VOTED IN FAVOR; MS. LANDIS AND PHAN VOTED OPPOSED.**

- N. Resolution No. 2014-14 – Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)**  
Past Representative: Don Bishop

**MR. SCHENCK MOVED TO ADOPT RESOLUTION 2014-14 – APPOINTING MARK SWOMLEY TO THE LOCAL GOVERNMENT ADVISORY COMMITTEE. MOTION UNANIMOUSLY CARRIED.**

- O. Resolution No. 2014-15 – Appointment of Member to Serve on the Planning Commission (4 Year Term)**

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-15 APPOINTMENT OF ALAN MACIEJEWSKI TO PLANNING COMMISSION FOR A FOUR –YEAR TERM. MESSRS. DVORYAK, SCHENCK AND SWOMLEY VOTED IN FAVOR; MS. LANDIS AND PHAN VOTED OPPOSED. MOTION CARRIED 3/2.**

**MS. LANDIS NOMINATED LARRY CRUMLING FOR THE FOUR-YEAR OPEN POSITION TO SERVE ON THE PLANNING COMMISSION. MS. PHAN WAS SECOND.  
MOTION DEFEATED DUE TO PREVIOUS MOTION CARRIED.**

- P. Resolution No. 2014-16 – Appointment of Member to Serve on the Zoning Hearing Board (5 Year Term)**  
Expired Term: John Schmitt

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-16 APPOINTING JOHN SCHMITT TO ANOTHER FIVE YEAR TERM ON THE ZONING HEARING BOARD. MOTION UNANIMOUSLY CARRIED.**

- Q. Resolution No. 2014-17 – Appointment of Members to Serve on the Recycling Committee (No Term Length – Annual Appointment)**  
Current Members: Ron DiAngelo, Penny Dellinger, William Greenawalt, Charles Stuhre and Jason Smith.

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2014-17 APPOINTING RON DIANGELO, PENNY DELLINGER, BILL GREENAWALT, CHARLIE STUHRE AND JASON SMITH TO THE RECYCLING COMMITTEE. MOTION UNANIMOUSLY CARRIED.**

- R. Resolution No. 2014-18 – Appointment of Members to Serve on the Historic Preservation Committee (No Term Length – Annual Appointment).**  
Current Members: Lois Miller, Luther Sowers, June Frick, Lee Davis, Edward “Turk” Pierce, and Steven Kohler.

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2014-18 APPOINTING LOIS MILLER, LUTHER SOWERS, JUNE FRICK, LEE DAVIS, TURK PIERCE AND STEVE KOHLER TO HISTORIC PRESERVATION COMMITTEE. MOTION UNANIMOUSLY CARRIED.**

- S. Resolution No. 2014-19 – Designation of Zoning Officer and Deputy Zoning Officers.**  
Current Zoning Officer: Patricia Lang, AICP  
Current Deputy Zoning Officers: Angela Liddick and the firm of First Capital Engineering, Inc.

**MS. LANDIS MOVED TO APPROVE RESOLUTION 2014-19 APPOINTING PATRICIA LANG AS OUR CURRENT ZONING OFFICER AND ALSO APPOINTING ANGELA LIDDICK AS OUR CURRENT DEPUTY ZONING OFFICER AND THE FIRM OF FIRST CAPITAL ENGINEERING. MOTION UNANIMOUSLY CARRIED.**

- T. Resolution No. 2014-20 – Appointment of Building Official and Deputy Building Official.**  
Current Building Official: Patricia Lang, AICP  
Current Deputy Building Official: Angela Liddick

**MS. LANDIS MOVED TO APPROVE 2014-20 APPOINTING THE CURRENT BUILDING OFFICIAL AS PATRICIA LANG AND THE CURRENT DEPUTY BUILDING OFFICIAL AS ANGELA LIDDICK. MOTION UNANIMOUSLY CARRIED.**

- U. Resolution No. 2014-21 – Appointment of Sager Swisher and Company, LLP to Audit Township Funds for the Years Ending December 31, 2013 and 2014.**

**MS. LANDIS MOVED TO APPROVE RESOLUTION 2014-21 APPOINTING SAGER SWISHER AND COMPANY LLP TO AUDIT TOWNSHIP FUNDS FOR THE YEARS ENDING DECEMBER 31, 2013 AND 2014. MOTION UNANIMOUSLY CARRIED.**

- V. Resolution No. 2014-22 – Establishment of Treasurer Bond.**

**MR. SCHENCK MOVED TO ADOPT RESOLUTION 2014-22 ESTABLISHING THE TREASURER BOND AT \$4MILLION. MOTION UNANIMOUSLY CARRIED.**

- W. Resolution No. 2014-23 – Approval of Bank Account Signatories**

**MR. SWOMLEY MOVED TO ADOPT RESOLUTION 2014-23, APPROVAL OF BANK ACCOUNT SIGNATORIES. MOTION UNANIMOUSLY CARRIED.**

- X. Resolution No. 2014-24 – Designation of Depositories**

**MR. SCHENCK MOVED TO APPROVE RESOLUTION 2014-24. MOTION UNANIMOUSLY CARRIED.**

**6. OTHER ITEMS**

**A. Set Dates and Time for regular Meetings of Board of Supervisors**

Currently: second and fourth Thursday of each month – 7:00 p.m. with the following exceptions:

- June, July and August – fourth Thursday only.
- November – third Wednesday only (due to Townships of the Second Class Convention being held on second Thursday in November).
- December – second Thursday only.

**MR. SCHENCK MOVED TO SET THE DATES AND TIME FOR THE MEETINGS OF THE BOARD OF SUPERVISORS AS LISTED ON THE AGENDA. MOTION UNANIMOUSLY CARRIED.**

**B. Set Dates and Times for 2015 Budget Work Sessions**

Proposed:

October 1, October 8, October 29, November 5 (7:00 a.m.)  
November 19 (6:30 p.m.)

**MR. SCHENCK MOVED THAT WE SET THE DATES AND TIMES FOR THE 2015 BUDGET WORK SESSIONS AS LISTED ON THE AGENDA, EXCEPT CHANGE THE TIME TO 7 P.M. FOR THE FOUR MEETINGS, AND LEAVE THE NOVEMBER 19<sup>TH</sup> MEETING AT 6:30 P.M. MOTION UNANIMOUSLY CARRIED.**

**7. ADJOURNMENT**

**DVORYAK** Chairman Dvoryak adjourned the meeting at 7:10 p.m.

Respectfully submitted,

John Holman  
Secretary

ja