

**Springettsbury Township  
Parks & Recreation Board  
Meeting Minutes  
16 January 2012  
6:00 PM**

**In Attendance**

**Board Members:**

Sherry Nichols – Chair  
John Kerchner  
David Seiler  
Sid Martin

**Public:**

Leslie Jones  
Carol Tanzola (Friends of Camp Security)

**Staff:**

David Wendel, Director of Parks & Recreation

**Absent:**

Rob High  
Steve Bartkowski  
Steve Wolf

**1. Call To Order:**

**Nichols**

Ms. Nichols called the meeting to order at 6 pm. She welcomed the Board and led the Pledge of Allegiance.

**2. Action on Minutes: (21 November 2011)**

Mr. Seiler moved to accept the 21 November 2011 meeting minutes. Mr. Martin was second. Motion unanimously carried.

**3. Communication from Citizens:**

**Ms. Tanzola**

Ms. Carol Tanzola who is the President of “Friends of Camp Security” provided the Board with some history on the former Walters property that was acquired in 2011 by the Township. Ms. Tanzola was instrumental in helping to secure the necessary funding to help the Township purchase the site. She also discussed her vision for the site as it is made accessible for public use. Her primary purpose for attending the meeting however, was to share her concerns about the possibility of individuals or groups conducting archeological digs on the site. Because of the sensitivity of the land, she believes it is important for the Township to establish a policy on how archeological digs can be conducted on the site. She believes it will be a matter of time before this type of activity occurs which could be detrimental to the site. Ms. Tanzola offered to volunteer and provide support in any capacity to help in this process. As she conducts research, she offered to forward any policies she finds on such matters to the Township to help in the development of our own policy.

**Wendel**

Mr. Wendel thanked Ms Tanzola and Mr. Jones for attending the meeting. He also advised them that the Township is working on developing a policy to help control and manage such activity on the site. Mr. Wendel indicated that forwarding any sample policies they find would be helpful in the process.

**4. Communication from Board Members:** None Reported

**5. Director's Report:**

**Wendel**

Mr. Wendel reported on the following matters:

- **2012 Budget:** The Board was provided with copies of the 2012 Parks and Recreation Department budget. Mr. Wendel informed the Board that the departments operating budget remained unchanged from 2011. However, revenue projections were scaled back slightly to account for some minor changes based on 2011 revenues. Although partnership development increased significantly in 2011, trip, ticket and program fees saw a slight dip. There were no dollars budgeted for any park improvement projects in 2012.
- **Sounds of Summer:** The Board was provided with a copy of the 2012 concert schedule. The schedule is on the Township website as well. They also received a copy of the partnership development packet for the event. Mr. Wendel encouraged the Board to provide copies of the partnership packet to any business or individual that might have an interest in gaining exposure for their business in the community or just wants to support the event. Our goal is always to recover our costs associated with the event.
- **Seasonal Employment:** We have started to receive and review prospective applicants for Park Leader positions. At this point, it is unknown exactly how many positions will need to be filled. Last year's staff has until March 5 to respond. Based on surveys conducted at the end of Summer Playground, a majority of the staff indicated they were planning on returning or were undecided. Only 3 have indicated they would not be returning. Interviews will be scheduled in the coming weeks for those positions and continue as needed based on the staff's response. We hope to continue to utilize the brochure to promote these openings rather than expensive newspaper ads. Last year, we were fortunate to attract enough interest from our brochure to bypass newspaper ads. A significant cost savings resulted.
- **Facility Allocation Meeting:** The meeting for the spring/summer sports season is scheduled on Monday, February 13 at 5:30 pm. We expect at least 10 different organizations to participate representing over 2,000 youth and adults in the community.

**6. Old Business:**

**Event Support**

Mr. Wendel reminded the Board of a few program dates to help in their planning efforts. The events/dates include the following: Sounds of Summer (June 10-Aug. 5), Summer Playground (June 11-Aug. 3), Saturday in the Park (Sept. 29) and Holiday Tree Lighting (Nov. 16).

**Board Roles** Mr. Wendel provided the board with a piece taken from the Recreation and Parks Board Handbook. The publication is a resource guide supported by DCNR and PRPS. The piece outlines the expected roles and responsibilities of a municipal parks and recreation board. Mr. Wendel highlighted some of the information but encouraged the board to read in its entirety. The hope is the board will come away with a better understanding of their roles, responsibilities and commitment to the community when they serve on such a board. The piece will be revisited at our February meeting.

**7. New Business:** None Reported

**8. Announcements:** Next meeting Monday, February 20, 2012 at 6 pm

**9. Adjournment:** Ms. Nichols adjourned the meeting at 7:26 pm.