

# SPRINGGETTSBURY TOWNSHIP RESIDENTIAL PERMIT APPLICATION

1501 Mt. Zion Road York, PA 17402

Phone (717) 757-3521

**This application should be used for all projects on residential property.** Please complete and email this form, along with any drawings or other relevant information to:

**permits@springettsbury.com**

Your application will also need to include the following:

1. Site plan showing the dimensions of all lot lines, setbacks from property lines, dimensions and locations of all structures on the lot. (Refer to “Sample Site Plan” on the Twp. website.) A satellite-view image with the proposed improvements drawn on is generally acceptable for some applications.
2. All applicable information pertaining to construction, sewer, plumbing, etc.
3. Copies of any necessary federal/state/local approvals (DEP, PennDOT, etc.).

Please allow up to 15 days for review. The 15 day review period restarts each time we need to ask for and receive additional information.

**Site Address:** \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of work proposed (Check all that apply):

- New Home     Addition     Repair     Interior Work     Fence     Shed
- Patio     Deck     Garage     Swimming Pool     Roof     Retaining Wall

Please provide a description of the proposed work:

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Total Cost of Construction: \$ \_\_\_\_\_

**AUTHORIZATION/CERTIFICATION**

The applicant certifies that all the information as stated on this application is correct, accepts all responsibility for and guarantees all work will be performed in strict conformity and compliance with the UCC and all other applicable codes and ordinances of Springettsbury Township, as amended. The property owner and applicant assume the responsibility for locating all property lines, setback lines, easements and rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the municipality or any other governing body. The applicant certifies that he/she understands all the applicable codes, ordinances, and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

I will hold Springettsbury Township harmless for any accidents, injuries, or diseases resulting from any and all work performed at the premises.

\_\_\_\_\_  
Signature of Owner or Authorized Agent

\_\_\_\_\_  
Print Name of Owner or Authorized Agent

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

## ADDENDUM

### Required for New Home Construction only

I, \_\_\_\_\_, do solemnly swear, affirm and certify under penalty of perjury:  
(Print Name of Agency)

1. I am the legal or record owner of the property on which the work is to be done or have written authorization of the owner or proof of equitable ownership such as a contract for sale or lease attached to this application.
2. The facts set forth in the permit application and in the plans submitted with the permit application are true and correct.
3. The plans submitted with the permit application have been sealed or stamped and signed by a licensed architect and structural engineer with a note stating the plans have been prepared in accordance with The Pennsylvania Uniform Construction Code, Act No. 45 of 1999 as amended ("UCC"). Springettsbury Township has relied on that statement in evaluating the application.
4. I fully understand issuance of a permit does not bar prosecution or other legal action for violations of the UCC and that a building code official ("BCO") may suspend or revoke a permit issued under the UCC if I do not make the required changes directed by the BCO, when the permit is issued in error, on the basis of inaccurate or incomplete information, or in violation of any act, regulation, ordinance of the UCC.
5. I accept all responsibility for and guarantee all work will be performed in strict conformity and compliance with the UCC and all other applicable codes and ordinances of Springettsbury Township, as amended.
6. Any and every person who performs work associated with the application, permit, and the plans, will fully and wholly comply with the Act of June 2, 1915 (P.L. 736), known as the Pennsylvania Workmen's Compensation Act, as amended.
7. I will hold Springettsbury Township harmless for any accidents, injuries, or diseases resulting from any and all work performed at the premises.
8. I will hold Springettsbury Township harmless for any liability whatsoever arising from the approval of this application, the issuance of any permit, or any work performed as a result of this permit.

\_\_\_\_\_  
**Signature of Owner/Authorized Representative**

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Subscribed and Sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
**Signature of Notary Public**

My commission expires: \_\_\_\_\_  
(seal)

## SPRINGGETTSBURY TOWNSHIP STORMWATER QUESTIONNAIRE

*As required by Act 167 and the Municipal Separate Storm Sewer for the Chesapeake Bay Watershed all new Impermeable Surfaces must have some form of Stormwater Management*

**APPLICANT:**

Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

**DESCRIPTION OF PROJECT:**

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**AN IMPERVIOUS/IMPERMEABLE SURFACE IS ANY STRUCTURE OR MATERIAL THAT WILL NOT ALLOW THE PASSAGE OF RAINWATER INTO THE GROUND DIRECTLY BENEATH THE STRUCTURE OR MATERIAL.**

**EXAMPLES OF AN IMPERMEABLE SURFACE:**

Including but not limited to: Concrete, Asphalt, Decks without spacing between the boards, Driveways Patios and Walkways (excluding pervious pavers) Structures: Sheds, Garages, Additions, Etc.

\*The surface of a swimming pool is not considered an impermeable surface but the "Deck" around a swimming pool may be an impermeable surface depending on the material & design of the "Deck"

Will your project involve any new "impermeable surface"?

YES \_\_\_\_\_ NO \_\_\_\_\_

**If "NO" to the above question you will not need to provide stormwater controls for this project and can proceed with the permit application process.**

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Will you be removing any "existing impermeable surface" to proceed with your project?

YES \_\_\_\_\_ NO \_\_\_\_\_

New impermeable surface \_\_\_\_\_sq.ft. - Existing impermeable surface being removed \_\_\_\_\_ sq.ft. = Additional impermeable surface \_\_\_\_\_sq.ft.

If the additional impermeable surface is 1000 sq.ft. or larger, you will need a Design Professional to design stormwater management for this project.

**ADDITIONAL QUESTIONS ON FOLLOWING PAGES**

**If the additional impermeable surface is less than 1000 sq. ft. you may choose from one of the Springettsbury Township Level 1 stormwater management options.**

Your method of stormwater management, the location of your proposed stormwater management, and the location and size of the existing impermeable surfaces to be removed must be shown on your plot plan and will need to be included with your permit application before it is submitted to the Twp. for review.

**It is suggested that you discuss with your Contractor the different options for stormwater management so that you can decide which option is best for your project.**

The stormwater volume that you are required to manage on your property can be collected from any new or existing impermeable surfaces or combination of both. Please specify on your plot plan which impermeable surfaces you intend to collect the required stormwater volume from.

**If you or your Contractor has any questions about your options, please feel free to contact the Springettsbury Township office.**

**The above information is true and accurate to the best of my knowledge**

**Signed:** \_\_\_\_\_

**Date:**

**(Property Owner)**

**\*\*\*IF YOUR PROJECT DOES NOT INVOLVE ANY NEW IMPERMEABLE SURFACE, YOU DO NOT NEED TO COMPLETE THIS WORKSHEET\*\*\***

**This simplified version can be used for a Level 1 plan where the Additional Impervious Area is less than 1000 sq.ft.**

New Impermeable Surface \_\_\_\_\_sq.ft. – Existing impermeable surfaces to be removed from site \_\_\_\_\_sq.ft. = Additional Impermeable Surface \_\_\_\_\_sq.ft.

**There are several different options for Level 1 Stormwater Management. Please select and complete the option that you plan to use.**

**OPTION #1** Stormwater Volume Calculation for Commercially Manufactured Rain barrels (R.B.)  
\*areas less than 150 sq. ft.

Additional impervious surface \_\_\_\_\_sq.ft. X .08 X 7.48 = \_\_\_\_\_ gallons required for R.B.

Township approved Rain barrels with a capacity Greater than or equal to the required capacity(see above)

Capacity of individual rain barrels \_\_\_\_\_ gal. X Quantity of rain barrels \_\_\_\_\_ = \_\_\_\_\_ gal.

Stone volume Calculation for Stormwater Infiltration Pit      **Options #2 through #4**

\*If using 2B / AASHTO #57 stone, (A) = .4

\*If using #4 Ballast stone, (A) = .5

Required volume of stone =

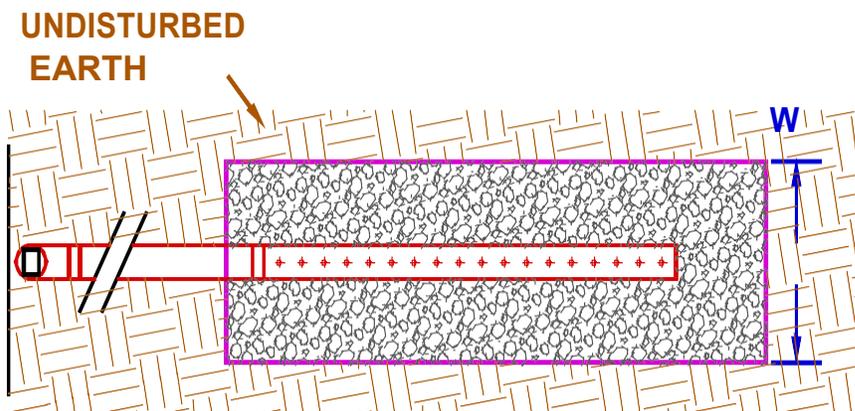
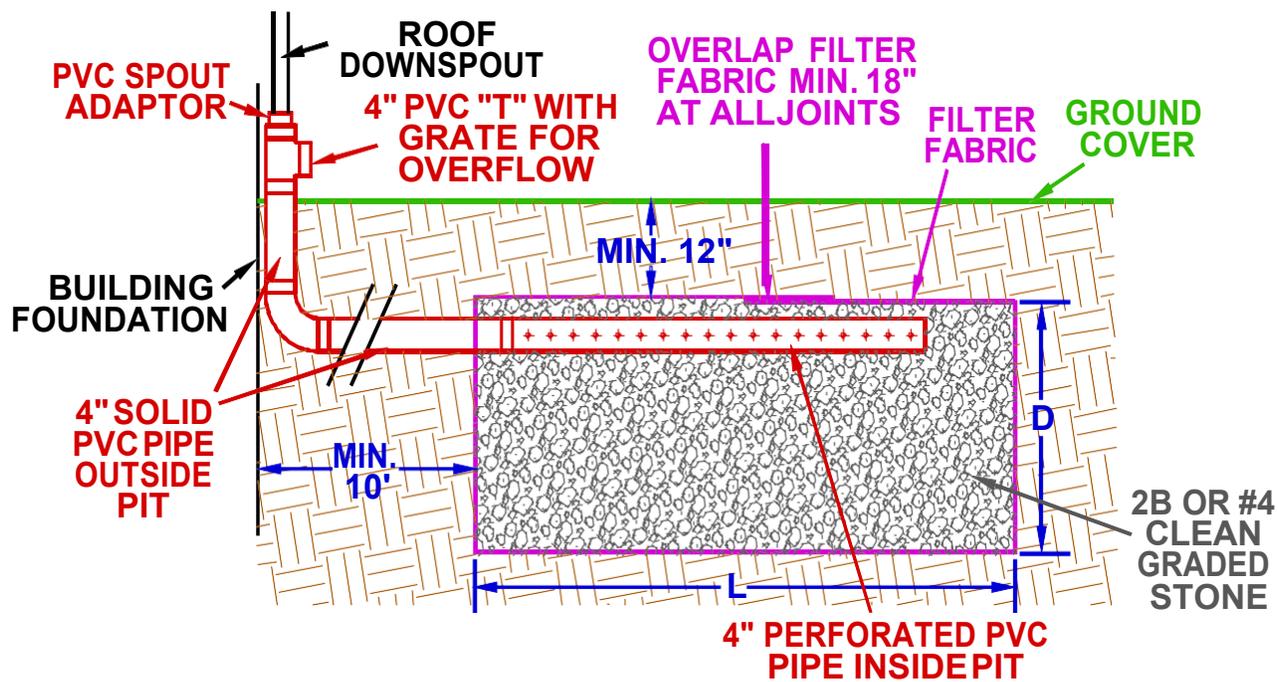
Additional Impervious Surface \_\_\_\_\_sq.ft. X .08/(A) = \_\_\_\_\_ cubic ft.

\*Volume of stone in pit must be greater than or equal to required stone volume

**OPTION #2** Infiltration pit with stormwater piped into pit.

(W)idth \_\_\_\_\_ ft. X (L)ength \_\_\_\_\_ ft. X (D)epth \_\_\_\_\_ ft. = \_\_\_\_\_ cubic ft.

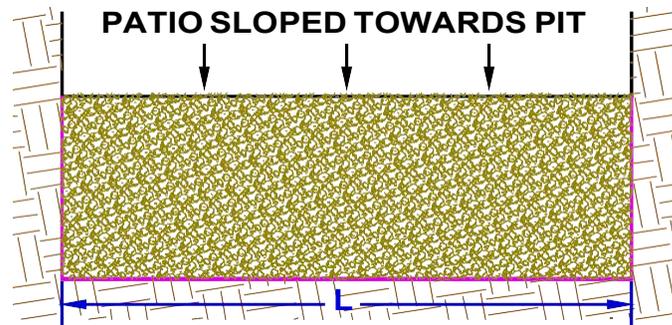
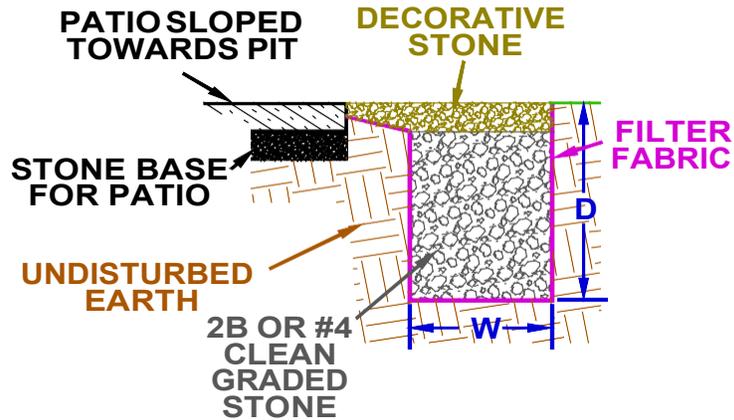
(proposed pit size)



**Option #3** Stone pit with stormwater directly draining to pit.

(W)idth \_\_\_\_\_ ft. X (L)ength \_\_\_\_\_ ft. X (D)epth \_\_\_\_\_ ft. = \_\_\_\_\_ cubic ft.

(proposed pit size)



**Option #4** Shed located on top of stone pit

Stone pad = (W)idth \_\_\_\_\_ ft. by (L)ength \_\_\_\_\_ ft. by (D)epth 3 inches or greater

