

Application for
SPECIAL EVENT PERMIT

Location of Event: _____
 Type of Event: _____
 Name of Business or Organization: _____
 Date Event is to be held: _____
 Rain Date: _____
 Applicants Name: _____
 Applicants Address: _____
 Applicants Phone Number: _____
 Applicants Email Address: _____

****Please attach a narrative of event and site plan of location.**
****Fee is \$50.00**

325-131. Temporary Use and Structure

- A.** Erection and use of a temporary structure or outdoor sales area not designated as such on an approved land development plan shall be in connection with a special sales promotion or event held by the occupant of the property only. Sales by parties, companies or agents of organizations unrelated to the normal activity on the site are strictly prohibited. Sales of unrelated merchandise, such as foodstuffs and/or craft or rummage items are not permitted.
- B.** A permit shall be required and prominently displayed throughout the event. Applicants for such permit must affirm that products to be displayed or sold are those associated with normal business promotion on the site and that no sales will be permitted by any other person or agencies.
- C.** No more than four events may be held during one calendar year by any one applicant and at any one location, providing that the cumulative events do not total more than 45 separate days.
- D.** Any structure covering an area in excess of 120 square feet shall be subject to inspection and compliance with all Township building and fire codes, as may be amended from time to time.
- E.** No temporary or outdoor sales shall take place on sidewalks or in parking areas, except to the extent the Township Zoning Officer determines that there will still be sufficient parking available for all uses located on that site, including the temporary/outdoor sales.
- F.** Signs erected on the property in conjunction with the event shall be only as permitted in Article XXIV.
- G.** Parking for the event shall be provided in conformance with Article XXV.
- H.** No storage in truck bodies or trailers shall be permitted on the site during the event.
- I.** Any open-air sales or "street corner vending" not meeting the requirements of this section are strictly prohibited in all zoning districts of the Township.

OFFICE USE ONLY

Permit Number: _____
 Date Issued: _____
 Check # or Cash: _____
 Date Fee Paid: _____
 Conditions: _____

Approved by Zoning Officer